



MANOR INDEPENDENT SCHOOL DISTRICT
LEAVER CONFIRMATION & DOCUMENTATION FORM

STUDENT INFORMATION:

Student's LEGAL Last Name: _____

First Name: _____ Middle Name: _____

Date of Birth: _____ Other ID#: _____ Grade: _____ School: _____

NEW SCHOOL ENROLLMENT INFORMATION:

As parent/legal guardian of the student listed above, I am withdrawing my child. My child will be:

- (MOV)** Enrolling in a Texas Public or Charter school – School District Name: _____
School Name: _____
- (81)** Enrolling in a Texas Private School – School Name: _____
- (82)** Enrolling in School Outside of Texas – School District Name: _____
School Name: _____
- (16)** Returning to Home Country – Name of Country: _____
- (60)** Home schooled _____
Date home schooling began _____
- (01)** Graduated _____
(Date) _____
- (24)** Enrolling in College: Name of College: _____
- (66)** Student Removed by CPS _____
Date student was removed _____
- () Enrolling in a Healthcare Facility – Name and Location of Facility: _____
- () **OTHER**, please Specify _____

FORWARDING ADDRESS:

New Mailing Address: _____

Parent Contact Phone Number: _____

Parent Email Address: _____

TRUANCY NOTICE: If a gap in attendance exists between the last day of attendance on this campus and the date of enrollment at a new school, these days are considered unexcused absences. The Compulsory Attendance Law indicates that **10** unexcused absences per semester will lead to a **Court Referral**.

Parent Signature _____ Date _____

Campus Staff Member Signature _____ Date _____

Campus Staff Member Printed Name: _____ Title: _____

OFFICE USE ONLY: LOCATE/CALL DOCUMENTATION

Name of Contact: _____ Title or Relation _____

Telephone Number: () _____ H C W () _____ H C W

Date of Phone Call _____ Time _____

This form must be filed in the cumulative folder.