



Budget Transfer & Amendment Form

Federal & State Programs

10335 US Highway 290 East | Manor, Texas 78653

www.ManorISD.net

This form is required to move funds, especially when transfer amount will exceeds 25% of grant total.

Date:	
Grant:	
Requestor:	
Title:	

Justification for Amendment:

Budget Code	Available Fund Balance	Amount Out	Amount In	Updated Fund Balance
<i>Ex: 211 E 21 6399 00 999 9 99 000</i>	<i>\$5,000</i>	<i>\$1,000</i>		<i>\$4,000</i>

Principal/Director/Authorized Approver	
Print Name:	Signature:
Federal & State Programs	
Print Name:	Signature: