

## **Manor Independent School District**

312 W. Murray Avenue / Manor, Texas 78653 / (512) 278-4000

**BOARD NOTES**

### **MISD Board of Trustees**

**The Manor ISD School Board met on Monday, June 23, 2008 for the monthly regular School Board Meeting.**

#### **ELECTION NEWS!!!**

- Ms. Desiree Cornelius-Fisher, Ms. Melinda Tumlinson, and Mr. Michael O'Brien were sworn in and will serve as members of the Manor ISD Board of Trustees. Ms. Cornelius-Fisher was an incumbent, and we are fortunate to have her back. This is the first year that Ms. Tumlinson and Mr. O'Brien ran for office, and we are proud to have them as members on our Board of Trustees.
- After new members were sworn in, the Trustees proceeded to the Board realignment stage of our meeting. Our new Board President is Ms. Cornelius-Fisher, Vice-President is Mr. Arellano, and Secretary is Mr. Jonse. All were nominated with no opposition, and the votes were unanimous.

#### **Board Recognition**

- **Recognition of Student Council Awards** – State Awards: TASC Outstanding Student Council, TASC Community Service, The Blood Center of Central Texas and Individual Recognition of the TASC Lone Star District 18 Scholarship – Ms. Britagne Elliott.
- **Recognition of 4 Star Rating with Texas Rising Star Certification and recognition of the Child Development Center staff.**  
Ms. Herzog informed the Board and audience of the evaluation that the MISD Child Development Center completed with the Workforce Commission. MISD was awarded the highest rating available, and the Center will receive \$1,200.00 per year.

#### **Board Approvals**

The board approved three consent agenda items. These included:

- The minutes of the regular board meeting on May 19, 2008
- Hiring recommended administrators, teachers, and support staff
- Approval to purchase Lytle Property

The Board also deliberated and voted (unanimously) on the following action items:

- Approval of internal posting for applications for the position of Superintendent
- Hiring of Ms. Leslie Whitworth, the new Decker Elementary Principal was approved
- GMP for elementary #7 was approved
- Extra duty pay with increase to the local budget was approved
- Negotiations will begin with Petermann regarding transportation management services
- Ms. Cornelius-Fisher was nominated to apply for the TASB Board of Director's position
- Sisk-Robb was approved for asbestos abatement for the renovation project. Demolition of the old middle school will begin!

#### **Information, Updates, and Reports**

##### ***University of Texas and Michael Lofton Partnership for Diversity Training/Student Mentorship/Community Engagement***

Michael Lofton and Dr. Kevin Foster presented their plan of a partnership to support Manor ISD in our diversity training efforts and efforts to support middle school and high school student mentorship.

Michael Lofton was awarded, along with our own Virginia Badaoui, the Doyle Valdez Social

Justice Award. Michael Lofton has been positively working with Austin ISD for several years to support positive engagement of parents and campus administration to improve student performance. His work has included 20+ all day Saturday conferences for Young African American Boys in Austin, Pflugerville, and Round Rock.

Dr. Kevin Foster with work with Institute for Community, University & School Partnerships (ICUSP) and the University of Texas at Austin has created student/campus mentorship program to promote academic achievement of students. His work has now expanded from LBJ HS to McCallum HS in Austin ISD. His program includes a middle school level component as well as program to include Hispanic students. His Legacy program also addresses young girls in HS and MS.

### ***City of Manor Water Tower Logo***

Dustin Haisler with the City of Manor brought the advertisement proposal to the Board for review and input. The City and Manor ISD have an agreement for the advertisement on the new water tower that is currently being built on the grounds behind Manor New Tech High School. The early agreement indicated that the advertisement will highlight Manor ISD.

### ***MEF Presentation and Update: Parent Resource Center / MC<sup>2</sup>***

The President of MEF, Mr. Malcolm Carlson, provide an update regarding MC<sup>2</sup>. MC<sup>2</sup> was formed as a result of the regional collaboration of business, educators, and community called the E3 Alliance to assist in the development and support of the school district in their mission to educate all children. MC<sup>2</sup> is working with the district in enhancing the work with Success by 6 and other initiatives to provide parent and community support to needed areas of the school district.

### ***Business Office Report***

Rusty Wallace and Willi Dion provided the Board with the following information:

- Monthly Security Report
- Taxes Collected Report

Ms. Dion also provided the compiled financial reports for the following:

- General Fund
- Special Revenue fund
- Food Service fund

The interim financial statements were prepared utilizing data generated from the Skyward general ledger system and did not include any information related to other capital project funds or trust and agency funds.

### ***Budget Basis #2***

Mr. Wallace showed the board a presentation of the second look at the projected revenues and expenses for the upcoming 2008-2009 school year.

### ***New Facilities Update***

As Rusty said: "All is well and on schedule". OBR provided the following information:

#### ***Bluebonnet Trail Elementary***

- The reflooring, repainting and addition of the security entry has begun. Subcontractors have removed the existing flooring and preparations for repainting are underway. This work is scheduled to be completed by the first of August at which time the movers will move all items back into place.

#### ***MISD Athletics Additions***

- O'Connell Robertson is completing the construction documents and will distribute these documents to BWC for their review and comment.
- The Traffic Impact Analysis (TIA) has been completed and the recommendation is to widen FM 973 to add a center turn lane. The report will be submitted to TxDOT for comment. Once the comments are received the design of the widening of the road and the turn lane can begin.

#### **Manor High School Additions Phase 4**

- Interior finish-out including painting, installation of the casework and lockers continues at the new two-story classroom addition.
- MEP rough-in and installation of sheetrock continues at the field house. The middle school weight room is substantially complete.
- The installation of the masonry at the cafeteria is on-going.
- Interior remodel in the library and band hall continues as does interior paint and ceiling grid in the new part of the band hall.
- Framing of the baseball dugouts, storage and concession building is on-going.
- The track at the middle school is in place awaiting the synthetic coating. Installation of the irrigation system for the middle school practice field is in progress.

#### **Oak Meadows Elementary**

- Interior finish-out including painting, installation of the ceiling grid, light fixtures and flooring continues throughout the building.
- Installation of the casework also continues throughout the building.
- Parking areas and driveways have been paved and curbs and gutters around the site are complete.
- Tie-in of the offsite wastewater line is pending the City of Austin's acceptance.

#### **Decker Middle School**

- Final grading of the site is nearing completion and the last sections of curbs and gutters will be complete in the near future.
- Installation of the lockers is complete and installation of the wood floors in the gyms is in progress.
- Interior finish-out including texture and painting, flooring and installation of the plastic laminate wall panels is on-going.
- Start-up of the HVAC units continues in all areas.

#### **2009 Elementary – 13 Acre “Samsung” Site**

- Sub-contractor bids were accepted by BWC April 30<sup>th</sup>. BWC has received price changes for the parts of work for which bids were valid for only a short time due to the inflation in cost of construction materials. A Guaranteed Maximum Price (GMP) was presented to the Board.
- The City of Austin has issued the site development permit.

#### **Admin & New Tech Phase II**

- Interior finish-out including painting, installation of the ceiling grid, light fixtures and flooring continues throughout the building.
- O’Connell Robertson continues to finalize the design for the Administration renovations.
- Bids for the asbestos abatement have been received and approval of the low bidder, Sisk-Robb was approved.

#### **Security Entries**

- BWC is expected to receive the hollow metal frames and begin installation of the security entries in the coming few weeks.

#### **Transportation Re-Paving**

- Removal of the existing paving and subgrade is underway and preparation of the new subgrade will be on-going for the next few weeks. Work is scheduled to be complete later this summer.

#### **TASB Update 82**

Connie Sanders presented the Policy Update 82 to the Board for the first reading. The following six policy changes are being requested by staff to address specific changes in practice in the district.

- **GE (LOCAL) – RELATIONS WITH PARENT ORGANIZATIONS** - This revision reflects a process that included reviewing sample policies from other districts and meetings with MISD parent organizations. The proposed policy better outlines the roles and responsibilities of both the district and the organization.
- **DC (LOCAL) – EMPLOYMENT PRACTICES** – This revision changes the policy stipulation that an exit interview is to be conducted with leaving employees to an exit survey being mailed to leaving employees. Human Resources feels this is equally effective and far more time-efficient in light of the growth in our staff.
- **DCB (LOCAL) – EMPLOYMENT PRACTICES: EDUCATOR TERM CONTRACTS** – This revision is at the recommendation of TASB Legal and addresses a legal advisory from TASB dated July 11, 2002, in which TASB recommended that persons in positions that do not require certification from SBEC or other entities not be given term contracts governed by Chapter 21 of the Education Code. TASB recommended that these positions be addressed by contracts that do not confer, by policy or by provisions in the contract itself, the statutory protections provided for certified professionals in Chapter 21 of the Education Code. Staff recommends this change take place with all new personnel hired after July 1, 2008, and all persons currently employed in those positions who are receiving Chapter 21 term contracts continue to do so as long as they are employed in that position in the district.
- **DFBA (LOCAL) – TERM CONTRACTS: SUSPENSION/TERMINATION DURING CONTRACT** – This minor change adds the word “designee” to allow the Superintendent or his designee (most often a principal) the authority to suspend an employee with pay or put an employee on administrative leave when it is in the best interest of the district.
- **EIC (LOCAL) – ACADEMIC ACHIEVEMENT: CLASS RANKING** – This revision reflects the changes in how GPA is calculated and was developed after meetings with MHS and MNTH representatives.
- **EIF (LOCAL) – ACADEMIC ACHIEVEMENT: GRADUATION** – This revision reflects differing credit requirements at Manor HS and Manor New Tech HS. Please note: The MNTHS portion of the proposed policy describes what parents and students agreed to in writing last year and will be retroactive to the 2007-08 school year.

The above policies do better reflect both practice and procedure in effect in the district.